



349 Springvale Road, Glen Waverley 3150
www.glenwaverleyballet.com.au
jacinta@glenwaverleyballet.com.au

WHAT YOU NEED TO KNOW - The following business adaptations have been made to minimise risk of Covid19 transmission and protect the wellbeing of our community. We ask that you please respect and abide by these.

Arrangements for resumption of face to face classes

- **No parents/guardians/siblings, will be allowed in the building. This is a decision which has been reached with St Leonard's Catholic Primary School, St Leonard's Catholic Parish and JMSoD to best protect the health of the community.**
- While it is not required by the government, we are strongly suggesting that all students wear face masks to and during class. When students do any cardiovascular, high intensity work they will be instructed to remove their masks. As per government regulations, students over 12 years of age must wear face masks.
- All staff members will wear face masks and visors while at the studio.
- Classes will resume at St Leonard's Parish Hall on Monday the 23rd November 2020.
- Drop child/children at drop off point (refer to the 'Maps' document) at the allocated drop off times (refer to the 'Term 4 Onsite Timetable'). One of the employees (Miss Jacinta, Miss Abbey or Covid Marshal Julie) will be at the designated point to collect and escort children into the hall.



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- Please refer to the 'Term 4 Onsite Timetable' for the time to collect your child from classes. One of the employees (Miss Jacinta, Miss Abbey or Covid Marshal Julie) will be at the designated point to collect and escort children from the hall.
- Please remember to socially distance by 1.5 metres and wearing your mask over both your mouth and nose while waiting for your child to be collected.
- Any asthma puffer/epipen/anapen must also be handed to the employee in a labelled plastic bag.
- An Attendance Register will be kept of all teachers and students who enter the hall for the purposes of identifying the close contacts of infected persons in the event of an outbreak of COVID-19.
- Children will be shown how to place their belongings separately at the side of the room (refer to the second diagram) and not on the seats as previously done by one of the staff.
- As parents will not be allowed inside the foyer, students must be in uniform when they are dropped off. They should have a dressing gown and shoes (like Ugg boots, dance boots) to wear into the hall which can be easily changed from.
- Students must have their own labelled drink bottle. Cups from the kitchen will no longer be used.
- The second hand store will cease operation until further notice.
- We encourage children to use the toilet at home or school rather than at the dance school. Children who need to use the toilet at the ballet school will be escorted by a Covid Marshal Julie, who will oversee the washing of hands and sanitizer.



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- The toilets are ***not to be used*** as change rooms. Instead children must have changed at their school, at home, in the car. High school aged children might be able to change at school or even wear their ballet uniform under their clothing.
- Pumps of hand sanitiser will be available at two locations in the hall, at Miss Jacinta's desk and at the entry desk next to the information board.
- Antibacterial wipes and spray will be available at the previously mentioned locations in the hall.
- Modern classes will no longer be incorporating floorwork.
- Teachers and students will be reminded to use hand sanitiser on entering and leaving the dance hall.
- Students will be reminded to cover coughs and sneezes with a tissue or flexed elbow; tissues to be disposed of in the bin and hands sanitised after coughing/sneezing.
- Laminated signage about hygiene procedures will be clearly displayed. Verbal reminders will be given regularly.
- If teachers, staff, students or parents are unwell with symptoms of a fever or a respiratory tract infection (such as sore throat, cold, cough, aches or shortness of breath), they should not attend the ballet school and follow up with their GP.
- Props such as the ballet barre, streamers, pom poms etc., will no longer be used with the exception of Grade 3 Ballet classes. Students will be distanced 1.5 metres apart and barres will be sanitised between use.
- Shared clothing items such as character skirts will no longer be allowed.



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Procedure for responding to students who become unwell during class

- In the case that a student becomes unwell during a class, they will be situated away from other students and teachers under supervision. Parents will be called to collect their child as soon as possible. A record of the child's symptoms and temperature will also be recorded in the 'Attendance Register.'
- A digital thermometer will be available for use in case someone is unwell or becomes unwell while in the hall.